

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing  
Regular Scheduled Board Meeting  
April 10, 2013,

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on April 10, 2013 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

**Members Present**

Timothy E. Owens Board Chair  
October 10, 2013- Certified Deaf Interpreter  
Rita Zirnheld  
October 1, 2014- Certified Interpreter  
Marcie Jeffers  
October 1, 2014- Certified Interpreter  
Joy Kiser  
October 31, 2013- Consumer  
Amber A. Fox-Young  
October 1, 2016 – Sign Language Interpreter

**Absent**

Daniel R. Roush  
October 1, 2013 – Certified Interpreter  
Nina Coyer  
October 1, 2015- Certified Interpreter

**Occupations and Professions**

Karen Lockett, Board Administrator

**Board Counsel**

Angela Evans, Board Counsel

**Interpreters**

Molly Howard  
Charlee Mathis

**Visitor**

Deborah Morrison - Intern

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**Call to Order**

Mr. Owens, Chair called the meeting to order at 9:45 a.m.

**Minutes**

- a) The board reviewed and discussed the February 6, 2013 minutes.

**2013-04-10-a** Ms. Fox-Young made a motion to approved the February minutes.  
Ms. Jeffers seconded the motion. Motion carried.

**Financial Report**

- a) The board reviewed and discussed the February and March financial report.

**2013-04-10-b** Ms. Zirnheld made a motion to accept the February and March financial report. Ms. Kiser seconded the motion. Motion carried.

**Summary of Report= Cash Balance as of**

February 2013 – \$19,565.75  
March 2013 - \$20,031.56

O&P provided a summary of allotment and expenditures to the board. The summary will be provided at each board meeting.

First quarter – 11,500.00  
Second quarter – 11,500.00  
Third quarter – 11 500.00  
Fourth quarter – 11,400.00  
Sum of 45,900.00.

#### **O&P Update Report**

- a) Mr. Owens asked to schedule a meeting with Ms. Bourne to discuss board appointments since there are only (2) two CDI (Certified Deaf Interpreter) in Kentucky.
- b) The Board was informed that the Database continues to move forward.

#### **Board Chair Report –**

- a) Mr. Owens discussed the Temporary Reinstatement approval. According to 201 KAR 39:050 Sec 3
  - (2) The Board may reinstate a temporary license only if the licensee submits proof sufficient to the board of situations such as:
    - (a) Medical Disability of the licensee
    - (b) Illness of the licensee or an immediate family member; or
    - (c) Death or serious injury of an immediate family member.
  - (3) A request for reinstatement of a temporary license involving medical disability or illness shall be:
    - (a) Submitted by the person holding a license; and
    - (b) Accompanied by a verifying document signed by a licensed physician.

#### **Board Counsel** – Michael West

- a) No response regarding investigations. No actions taken

#### **Complaint Committee**

None

#### **Renewal/Extension Committee**

None

#### **Continuing Education Committee**

None

#### **Old Business**

None

#### **New Business**

- a) The Board received a request from Rachel Rodgers at KCDHH to develop a new licensure information sheet “How to Get Started Interpreting”. Ms. Zirnheld made a motion to establish an adhoc committee to develop a checklist on “How to become an interpreter in the State of Kentucky”. Ms. Fox-Young, Chair of the Adhoc Committee and Mr. Owens, Chairman will meet to develop a new licensure checklist on how to become an interpreter in the State of Kentucky.
- b) The Board discussed the requirements for 201 KAR 39:080. Reciprocity

**2013-04-10-a** Ms. Kiser made a motion to approve **Amanda J. Donohoue, Brandon J. Morgan, Treva J. Ullom, Tracey Kaluba**– Full Licensure application. Ms. Jeffers seconded the motion. Motion carried

**2013-04-10-b** Ms. Kiser made a motion to approve **Charity Danielle Reed** Temporary Licensure. Ms. Jeffers seconded the motion. Motion carried.

**2013-04-10-c** Ms. Kiser made a motion to defer **Ellen F. Scott and Lisa Tromm** Reinstatement Temporary application. Ms. Jeffers seconded the motion. Motion carried.

Page Three  
Minutes  
April 10, 2013

**2013-04-10-d** Ms. Kiser made a motion to deny **Ms. Katherine Schmitt** Reinstatement Temporary application. Ms. Jeffers seconded the motion. Motion carried.

**Approval of Travel**

**2013-04-10-e** Ms. Fox-Young made a motion to approve Travel for eligible board members. Ms. Zirnheld seconded the motion. Motion carried.

**Adjournment** – 12:02 p.m.

**Next Board Meeting Date**

July 1, 2013 @ 10:00 a.m.

**Approved:**

**Timothy E. Owens, Board Chair**

**Minutes Prepared by Karen Lockett, Board Administrator**  
**April 10, 2013**